

# Washington State Delegate Selection and Affirmative Action Plan 2018

Issued by the  
Washington State Democratic Party  
Tina Podlodowski, Chair

September 10, 2017  
*Approved by the*  
*Washington State Democratic Central Committee*

# THE WASHINGTON STATE DELEGATE SELECTION AND AFFIRMATIVE ACTION PLAN – 2018

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- 1   **J.**    **Status.** Race, sex, age, color, creed, national origin, religion, ethnic identity, sexual  
2           orientation, gender identity, economic status, or **disability**.  
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- 4   **K.**    **Targeted Groups.** Named **Affected Groups** and persons with disabilities traditionally  
5           underrepresented in Democratic Party affairs.

**SECTION II**  
**TIMETABLE**

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4	<b>Sun., September 10, 2017</b>	<b>State Committee</b> meets and adopts 2018 Washington State Delegate Selection and Affirmative Action Plan.
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7	<b>Mon., October 2, 2017</b>	Affirmative Action Plan goes into effect. Press kits sent to all state media.
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10	<b>Sat., March 24, 2018 - 10:00 AM</b>	Legislative District Caucuses (subject to <b>Sections V and VI</b> hereof.)
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13	<b>Sun., April 22, 2018 - 1:00 PM</b>	County Conventions (subject to <b>Sections V and VI</b> hereof.)
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16	<b>Sat., June 16, 2018 - 9:00 AM</b>	State Convention - Wenatchee, WA

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**SECTION III**  
**GENERAL RULES**

- A. Purpose of Rules.** The following rules are intended to ensure that all **Registered Voters** of the State of Washington who consider themselves Democrats, and are willing to so state publicly, may participate in all the activities connected with the 2018 caucus-convention cycle. All persons considering themselves to be Democrats are urged to attend **Meetings** and to participate in the discussions of the issues of the day.
- B. Application of Rules.** These rules shall govern all **Meetings** discussed in these rules. Any legislative district or county not abiding by these rules may be denied the right to have its delegates, in whole or in part, seated at the 2018 Democratic State Convention, subject to appeal to the Credentials Committee for that body.
- C. Fees or costs prohibited.** At no stage of the delegate selection process shall any person be required, directly or indirectly, to pay a cost or fee as a condition for participating in the delegate selection process. Requests for voluntary contributions to the Party may be made, but under no circumstances shall a contribution be mandatory for participation.
- D. Meeting times, locations and accessibility.** All **Meetings** shall be scheduled at times and dates which are uniform throughout the state for equivalent jurisdictions, except as provided in Sections V.B and VI.B with respect to county conventions. No person shall participate in more than one **Meeting** at any level of the process. **Meetings** shall be scheduled for dates, times, and places which would be most likely to encourage the participation of all Democrats eligible to attend and must begin and end at reasonable hours. **Meeting** locations shall be reasonably accessible to all, including **People with Disabilities**. Individuals requiring accommodations at a **Meeting** should file requests with the entity issuing the Call at least ten (10) days prior to the **Meeting**.
- E. Meeting Notices.** Notice of any **Meeting** shall be mailed or emailed, as allowed by a jurisdiction's bylaws, at least ten (10) days prior to the scheduled **Meeting** to all delegates and alternates concerned and to the news media, and shall include at least the following information:
1. The authority giving notice
  2. Who is eligible to participate
  3. Starting time, place, and address of the **Meeting**
  4. Proposed agenda
  5. Proposed operating rules
  6. Any fee, etc, involved in the **Meeting** (see **Section III.C.**)
  7. Officers to be elected, if any
  8. Nominations for elective office, if any

1 9. Other pertinent, concise information to prepare the delegate for the work to be  
2 accomplished  
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4 Reasonable accommodation should be made to provide access to all of the above in  
5 alternative language format and for **People with Disabilities** upon request.  
6

7 **F. Open Party.** The Democratic Party of the State of Washington reaffirms its commitment  
8 to an open party by incorporating the five basic elements listed below. These provisions  
9 demonstrate the intention of the Democratic Party to ensure a full opportunity for all  
10 affected group members to participate in the delegate selection process.  
11

12 1. All public **Meetings** at all levels of the Democratic Party should be open to all  
13 members of the Democratic Party regardless of **Status**.  
14

15 2. No test for membership in, nor any oaths of loyalty to, the Democratic Party  
16 should be required or used which has the effect of requiring prospective or  
17 current members of the Democratic Party to acquiesce in, condone or support  
18 discrimination based on **Status**.  
19

20 3. The time and place for all public **Meetings** of the Democratic Party on all levels  
21 should be publicized fully and in such a manner to assure timely notice to all  
22 interested persons. Such **Meetings** must be held in places reasonably accessible  
23 to all party members including **People with Disabilities**, and large enough to  
24 accommodate all interested persons expected to attend.  
25

26 4. The Democratic Party, on all levels, should support the broadest possible  
27 registration without discrimination based on **Status**.  
28

29 5. The Democratic Party should publicize fully and in such manner as to ensure  
30 notice to all interested parties a full description of the legal and practical  
31 procedures for selection of Democratic Party officers, nominees, delegates and  
32 representatives on all levels. Publications of these procedures should be done in  
33 such a fashion that all prospective and current members of the Democratic Party  
34 will be fully and adequately informed of the pertinent procedures in time to  
35 participate in each selection procedure at all levels of the Democratic Party  
36 organization, and that all prospective candidates or applicants for any elected or  
37 appointed position within the State Democratic Party will have full and adequate  
38 opportunity to compete for office.  
39

40 **G. Discrimination is Prohibited.** Discrimination on the basis of **Status** in the conduct of all  
41 Democratic Party affairs is strictly prohibited.

- 1 **H. Quorum.** A quorum for the Legislative District Caucus or County Convention shall  
 2 consist of thirty percent (30%) of participants per the final credentials report. A quorum  
 3 for the State Convention shall consist of thirty percent (30%) of the number of delegates  
 4 seated on the final credentials report. Prior to the final credentials report, a quorum  
 5 shall be the number of delegates present. At any **Meeting** in which delegates are to be  
 6 elected, once a quorum is established it may not be challenged until the election of  
 7 delegates has been completed.  
 8
- 9 **I. Minority reports.** Minority reports may be presented in addition to the majority report  
 10 of any committee if supported by the signatures of ten percent (10%) of the members of  
 11 that committee.  
 12
- 13 **J. No Unit Rule.** The unit rule shall not be permitted at any **Meeting**. A “unit rule” is any  
 14 rule or practice whereby all members of a Party unit or delegation are required to cast  
 15 their votes in accordance with the will of the majority.  
 16
- 17 **K. No Proxy Voting.** Proxy voting shall not be allowed in the delegate selection process.  
 18
- 19 **L. No “Official” Delegate Slate.** Any individual or group of Democrats may sponsor or  
 20 endorse a slate of candidates for delegates at a **Meeting**. But no slate may, by virtue of  
 21 such endorsement, receive a preferential place on a delegate selection ballot or be  
 22 publicly identified on the ballot as the ‘official” Democratic Party organization slate,  
 23 and all slates must meet identical qualifying requirements for appearing on a ballot at  
 24 all levels of the delegate selection process.  
 25
- 26 **M. Forfeiture.** Any duly elected delegate or alternate who ceases to be a **Registered Voter**  
 27 in the jurisdiction from which they were elected, shall automatically forfeit their seat  
 28 and an alternate shall be seated in their place.  
 29
- 30 **N. Seating of Delegate by Certificate of Election.** If the chair of any **Meeting** fails to  
 31 submit the name of any delegate or alternate to the proper authority, the delegate or  
 32 alternate may be seated upon presentation of their certificate of election and proper  
 33 identification.



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**SECTION IV**  
**RULES FOR DELEGATE ELECTION MEETINGS**

- A. Application of Rules.** These rules for delegate election apply to the election of delegates at the Legislative District Caucus or County Convention during the delegate selection process.
- B. Eligibility to Vote or Participate.** To vote in a **Meeting**, the individual must be a resident, **Registered Voter** in the jurisdiction and sign a registration sheet stating that the individual is a Democrat, and agrees to recordation of and public display of their attendance at the **Meeting**. Furthermore, those individuals who are not qualified to register to vote in the jurisdiction because of residence, citizenship, or age shall be allowed to participate in the platform discussion, but may not vote on rules, matters of order, resolutions or for the election of delegates or alternates, nor may they be elected as delegates or alternates.
- C. Procedures for the Nomination and Election of Delegates and Alternates.** All candidates for delegate must be **Registered Voters** in the jurisdiction from which they are elected. A candidate who is not a delegate to the **Meeting** or who is not present must signify in advance, individually in writing willingness to serve if elected, willingness to be publicly identified as a Democrat, and self-identification as a Democrat. Said letter or email shall be delivered or emailed to the caucus or convention chair at or prior to the caucus or convention and shall be read at the **Meeting** by the chair and shall constitute a nomination. Alternates shall be nominated and elected in the same manner.
- D. Voting Procedures.** Voting for delegates and alternates shall be by written ballot. A ballot to be counted must have all positions filled with no duplications. The vote shall not be weighted. Each **Meeting** chair shall give clear notice to participants that they must vote for the allotted number of candidates and the chair must also give adequate time to do so and ask voters to check ballots before turning them in. The chair shall provide the ballots.
- E. District Boundaries.** Legislative District Caucuses shall be held under the boundaries as reflected by the party organizations as of the date of the Legislative District Caucus on March 24, 2018.

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**SECTION V**  
**LEGISLATIVE DISTRICT CAUCUSES**

**A. Business of Caucus.** The principal business of the Legislative District Caucuses shall be the election of delegates and alternates to the 2018 Democratic State Convention and selection of nominees for partisan office, as required. The elections shall be conducted pursuant to **Section IV**. Legislative District Caucuses are also encouraged to adopt platforms.

**B. Time, Place, Notice, Participation.** Legislative District Caucuses shall be held on Saturday, March 24, 2018, commencing at 10:00 AM Notice pursuant to **Section III.E**. shall be given by the legislative district chair. Participation at the Legislative District Caucus is governed by **Section IV.B**.

Legislative districts split between two or more counties may hold separate legislative district subcaucuses in each of their counties; such subcaucuses must be held at the time appointed for Legislative District Caucuses, and must be held in accordance with all rules for Legislative District Caucuses. **Appendix A** provides a preliminary breakdown of which legislative districts are expected to utilize this option; a legislative district wishing to change its designation in **Appendix A** must be indicate as such in writing to the **State Chair** by the chair of the legislative district no later than December 31, 2017.

Any county made up entirely of legislative districts that are (1) completely contained within the single county or (2) meeting in legislative district subcaucuses as provided for in this section may hold its County Convention in conjunction with and on the same date as the Legislative District Caucus(es); no later than January 10, 2018 the **State Chair** will provide a list to all county chairs indicating which counties are eligible to do so.

Any county that is eligible to hold its County Convention in conjunction with Legislative District Caucuses, but which does not wish to do so, must indicate as such in writing to the **State Chair** from the chair of the legislative district no later than January 31, 2018.

**C. Allocation of Delegates.** Delegates and alternates to the State Convention shall be allocated among legislative districts in proportion to the votes cast for Hillary Clinton and Jay Inslee in the 2016 general election. If a legislative district holds subcaucuses pursuant to Section V.B, delegates and alternates shall be allocated among the subcaucuses in proportion to the votes cast in each subdivision for Hillary Clinton and Jay Inslee in the 2016 General Election. Allocation of delegates and alternates is provided in **Appendix B**.

- 1   **D.    Credentials Committee.** The legislative district central committee or executive board  
2 shall select a Legislative District Caucus credentials chair and committee not less than  
3 thirty (30) days prior to the caucus. The final credentials report shall be adopted prior to  
4 the conduct of any other official business, but no earlier than 11:00 AM. Individuals  
5 who arrive and sign in after the final credentials report may participate and vote, but  
6 their presence will not affect a quorum call. The Credentials Committee should have at  
7 least one member from the legislative district affirmative action committee, if one has  
8 been appointed. If requested to do so in accordance with the Rules Governing  
9 **Challenges** attached as Appendix C, the Credentials Committee may hear and resolve  
10 **Challenges** to the eligibility of attendees to participate in the Legislative District Caucus  
11 or provide other assistance to the WSDCC Rules Committee in connection with  
12 resolution of **Challenges**.  
13
- 14 **E.    Plurality Vote, Equal Division.** A plurality of those present and voting shall be  
15 required to elect a delegate. The delegation elected shall differ by no more than one  
16 (disregarding any positions won by non-binary persons) between the number of  
17 women and number of men in both the delegate and alternate categories unless there  
18 are an insufficient number of nominees from one gender to fill the available positions.  
19 In any election for officers or nominees for partisan office a majority vote is required.  
20
- 21 **E.    Rules Committee.** The legislative district organization or executive board shall select a  
22 Legislative District Caucus rules chair and committee not less than thirty (30) days prior  
23 to the caucus. It shall meet in advance of the caucus and shall propose rules for the  
24 caucus. The Rules Committee should have at least one member from the legislative  
25 district affirmative action committee, if one has been appointed.
- 26 **F.    Delegate Election Report.** The legislative district chair shall ensure the transmission of  
27 the names, mailing addresses, telephone numbers, and email addresses of delegates and  
28 alternates elected at the Legislative District Caucus to the State Democratic Chair within  
29 five (5) days of their election. Alternates shall be listed in the order in which they were  
30 elected. At the time of election, the caucus chair shall furnish each delegate and  
31 alternate with a certificate of election.

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**SECTION VI**  
**COUNTY CONVENTIONS**

- A. Business of Convention.** The business of County Conventions shall include the adoption of a platform or resolutions.
- B. Time, Place, Notice, Participation.** County Conventions not held concurrently with Legislative District Caucuses shall be held on Sunday, April 22, 2018, commencing at 1:00 PM. Notice pursuant to **Section III.E.** shall be given by the county chair. Participation at the County Convention is governed by **Section IV.B.**
- C. Credentials Committee.** The county central committee or executive board shall select a County Convention credentials chair and committee not less than thirty (30) days prior to the convention. The final credentials report shall be adopted prior to the conduct of any other official business, but no earlier than 2:00 PM. Individuals who arrive and sign in after the final credentials report may participate and vote, but their presence will not affect a quorum call. The Credentials Committee should have at least one member from the county affirmative action committee, if one has been appointed. If a **Challenge** is not otherwise being reviewed pursuant to the Rules Governing **Challenges** attached as Appendix C, the Credentials Committee may hear and resolve **Challenges** to the eligibility of attendees to participate in the Legislative District Caucus being held in conjunction with the County Convention.
- D. Platform Committee.** The county central committee or executive board should select a County Convention platform chair not less than sixty (60) days, and committee not less than thirty (30) days prior to the convention. It should meet in advance of the convention, consider resolutions and draft a proposed platform.
- E. Rules Committee.** The county central committee or executive board shall select a County Convention rules chair and committee not less than thirty (30) days prior to the convention. It shall meet in advance of the convention and shall propose rules for the convention. The Rules Committee should have at least one member from the county affirmative action committee, if one has been appointed.

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**SECTION VII**  
**STATE CONVENTION**

- A. Time, Place, Appointment of Officials.** The 2018 Democratic State Convention shall commence on Saturday, June 16, 2018 at 9:00 AM in Wenatchee, Washington. The **State Chair** is authorized to appoint the temporary chair, the secretary, the parliamentarian and the sergeants-at-arms.
- B. Number of Delegates.** There will be 400 elected delegates and 200 elected alternates to the State Convention. Any county allocated fewer than four (4) delegates may send up to six (6) people to the convention to serve as delegates; in such case the county's delegate votes shall be divided evenly between such delegates in attendance, to a maximum of one (1) delegate vote per attendee; if the number of attendees from such a county is less than the number of delegate votes allocated to the county, alternates from other counties in the legislative district may be seated to hold the remaining delegate votes. In addition to the elected delegates, the following shall be automatic delegates to the State Convention: all **State Committee** members, all DNC members residing in Washington State, county chairs, legislative district chairs, Democratic Members of Congress from Washington State, Democratic Statewide Elected Officials, and Democratic State Senators and Representatives as determined by the State Convention Credentials Committee on Friday, June 15.
- C. Seating of Alternates.** Alternates shall be listed and seated in the order in which they were elected and shall serve only for their respective legislative districts. Alternates shall be seated in the following order:
- a. An alternate of the same gender and from the same county
  - b. An alternate of a different gender, from the same county
  - c. An alternate of the same gender, from a different county
  - d. An alternate of a different gender, from a different county
- Within one of the categories listed above, an alternate who received more votes shall be seated before an alternate who received fewer votes at the same meeting. When filling a seat for which alternates elected at different meetings are equally eligible, the position shall be filled by lot from among the equally eligible alternates.
- D. Business of Convention.** The business of the State Convention shall be proposed by the State Convention Rules Committee and confirmed by the State Convention, including, but not limited to nominating any required candidates office. Workshops may be held at the discretion of the **State Chair**. The State Convention shall adopt permanent rules governing the conduct of its business at the beginning of each Convention, and until the adoption of such permanent rules, the Convention and the activities attendant thereto shall be governed by temporary rules set forth in the Call to the State Convention.

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**E. Standing Committees of the State Convention.**

1. Pursuant to the Rules Governing **Challenges** attached as Appendix C, the Credentials Committee shall have the power to certify delegates as submitted by the various legislative district and county chairs, and to recommend settlement of all **Challenges** submitted after the transfer of jurisdiction over **Challenges** from the WSDCC Rules Committee to the Convention Credentials Committee. The final credentials report shall be adopted prior to the conduct of any other official business. A member of the Washington State affirmative action committee will serve on the Credentials Committee. The Credentials Committee will ensure compliance with the party's affirmative action goals.
2. The Platform Committee shall hold hearings and shall meet and consider resolutions and platforms as submitted by the various counties and/or legislative districts and draft a proposed platform, information about which shall be mailed or emailed to all delegates and alternates to the State Convention at least ten (10) days prior to the convention. At its first meeting the Platform Committee shall adopt procedures for determining what resolutions are properly submitted to the Convention, which shall include at least all resolutions adopted by County Conventions and submitted in a timely manner to the **State Party**.
3. The Rules Committee shall draft proposed rules and a proposed agenda for the conduct of the convention which shall be mailed or emailed to all delegates and alternates to the State Convention at least ten (10) days prior to the convention. A member of the Washington State affirmative action committee will serve on the Rules Committee. The Rules Committee will ensure compliance with the party's affirmative action goals.
4. Committees shall hold an initial meeting in advance of the State Convention at a time and place to be determined by the **State Chair**.
5. The **State Chair** shall appoint the chair or co-chairs of the Credentials, Rules and Platform Committees no later than December 31, 2017. The appointment shall be confirmed by the **State Committee** at the State Central Committee at its next meeting. Each legislative district and county organization shall elect one member to each of the three committees no later than January 31, 2018.

**Section VIII**  
**AFFIRMATIVE ACTION**

**A. Organization**

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1. **Membership.** The **State Affirmative Action Committee Chair(s)** and members, appointed by the **State Chair**, and Chairs of all caucuses covered by the States Human Rights Commission or their appointees who are members of the State Central Committee shall constitute the Affirmative Action Committee. To the greatest extent possible, the Committee shall be broadly representative of **Targeted Groups**.
2. **Meetings.** The Affirmative Action Committee shall meet at the time and place of the **State Committee** meetings. The chair or chairs of the Committee may call meetings at other times.
3. **Mission.** The Affirmative Action Committee shall work to ensure full participation and representation for all democrats, with particular concern for **Targeted Groups**. The Committee shall adopt affirmative action programs with specific goals and timetables for African Americans, Hispanic/Latinos, Enrolled Native Americans, Asian/Pacific Americans, and **People with Disabilities**. **Other Constituencies of Concern** include but are not limited to women, youth (considered separately to include both those between the ages of 17 and 24 and those between 17 and 36), persons over 65 years of age, LGBTQ+, and persons of economic disadvantage.
4. **Local Affirmative Action Chairs and Committees.** Each legislative district and county chair may appoint an affirmative action chair, and where possible a committee, to develop for the legislative district and county party organization a program or plan to ensure full participation and representation of **Targeted Groups** within the legislative district or county. Implementation shall be designed to assist legislative district or county party organizations in achieving results at the Legislative District Caucuses, the County Conventions, and other activities associated with the 2018 Caucus/Convention Cycle. The local committee may have one or more representatives from each of the **Targeted Groups** where feasible.
5. **Support for Committees.** State, legislative district and county party organizations may provide financial and staff support for their respective affirmative action committees. The **State Committee** shall provide for all affirmative action printing and mailing.

1           6.     **Oversight.** The affirmative action committee shall assist, promote and encourage  
 2           the legislative district and county party organizations to implement, monitor and  
 3           comply with the affirmative action plan.  
 4

5           7.     **Goal to Increase Participation.** State, legislative district and county  
 6           organizations shall make every effort to seek participation of **Targeted Groups** in  
 7           the 2018 democratic delegate selection process, in all democratic affairs, and fully  
 8           implement the state affirmative action plan. State, legislative district and county  
 9           organizations are encouraged to conduct voter registration programs aimed at  
 10          **Targeted Groups** to increase **Targeted Group** participation at all levels of the  
 11          Democratic Party.  
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13    **B.     Publicity**

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 15          1.     **Publicity Campaign Plan.** State, legislative district and county organizations  
 16          shall plan a comprehensive publicity campaign to cover all political subdivisions  
 17          utilizing all press outlets and media so far as they are known. The publicity  
 18          campaign shall be designed to encourage participation in the delegate selection  
 19          process and the political process and shall include information on eligibility to  
 20          vote and how to become a delegate, the time and location of each stage of the  
 21          delegate selection process and where to get additional information. The publicity  
 22          campaign shall include information on party structure and encourage full  
 23          participation in the selection of governing bodies at the county, legislative  
 24          district and state levels, and especially at the precinct level. The publicity  
 25          campaign shall encourage **Targeted Groups** to participate as precinct committee  
 26          officers (PCOs) and become active members of their local party organizations.  
 27          The publicity campaign shall begin no later than January 31, 2018.  
 28

29          2.     **Implementation of Publicity Campaign.** The publicity campaign shall be  
 30          implemented by state, county and local party organizations and shall include the  
 31          media campaign outlined below and the following:  
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33           a.     The **State Committee** shall publish and make available at no cost a media  
 34           packet consisting of these rules and a clear and concise explanation of how  
 35           Democratic voters can participate in the delegate selection process. Copies  
 36           of the above shall be distributed to all county and legislative district chairs  
 37           and vice chairs, **State Committee** members, presidents of all known  
 38           democratic organizations and clubs recognized by the **State Committee**,  
 39           all **Targeted Groups** and the news media. The groups and organizations  
 40           should be asked to inform their constituencies and urge participation in  
 41           the process. Party organizations shall work with their respective  
 42           affirmative action chairs and/or committees to conduct workshops to  
 43           explain the process to such groups and organizations.



1           **b.**     The **State Party** shall publicize the delegate selection process in all parts of  
 2           the state.

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 4           **c.**     Special efforts shall be made by county and legislative district party  
 5           organizations to announce and/or post notices of all steps in the delegate  
 6           selection process. Such notices shall include all information necessary to  
 7           encourage participation in the delegate selection process.  
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9           **3.     Media campaign.** In consultation with the state Affirmative Action Committee  
 10          the **State Party** shall make press kits with copies of the rules and other pertinent  
 11          information and provide them to the daily and weekly newspapers and the  
 12          electronic media with coverage to at least one newspaper in each county and  
 13          legislative district. Publicity efforts by state and local party organizations shall, at  
 14          a minimum, include the following:  
 15

16          **a.**     The use of newspaper ads, P.S.A.s, and other radio or television time to  
 17          inform the public of how, when and where to register to vote. There shall  
 18          be a statewide campaign covering all types of media, major and minor.  
 19

20          **b.**     A priority effort shall give full information and publicity in minority  
 21          newspapers and newsletters, and on radio, ethnic press, Spanish speaking,  
 22          Enrolled Native American, and other non-English language press and  
 23          radio, labor press, church press, publications of women’s organizations  
 24          and any other special media in the state that is likely to reach **Targeted**  
 25          **Groups.**  
 26

27          **c.**     The **State Party** shall provide Spanish Language tapes to the Spanish-  
 28          speaking stations. To the extent that television sources are used, television  
 29          tapes or appropriate medium shall be made for both commercial and  
 30          public television stations, which will include captions for the hearing  
 31          impaired.  
 32

33          **4.     Follow up.** The **State Committee** shall issue follow-up statements urging full  
 34          participation by all Democrats, with special emphasis on **Targeted Groups** as the  
 35          beginning of the process approaches.  
 36

37 **C.     Education**

38  
 39          **1.     Training Seminar.** A seminar for all party officers shall be held in February 2018  
 40          so they may become fully informed and better able to answer questions on the  
 41          delegate selection process and the Democratic Party’s national charter. This  
 42          seminar shall be publicized to all **Targeted Groups.**

- 1           **2. Distribution of Rules.** Copies of **State Party** rules, this plan, relevant state  
2 statutes, and explanatory materials shall be distributed to all legislative district  
3 and county chairs and vice chairs and chairs of the legislative district and county  
4 affirmative action committees, **State Committee** members, officers of the state  
5 young democrats, presidents of all known democratic clubs, caucuses and all  
6 known **Targeted Group** organizations. They shall be requested to fully inform  
7 their members of the process and rules.  
8
- 9           **3. Public Meeting.** The legislative district and county chairs in coordination with  
10 the **State Party** shall ensure that meetings are held in each legislative district and  
11 county throughout the state prior to **March 17, 2018** to explain the process,  
12 answer questions, and invite requests for reasonable accommodations. Such  
13 meetings shall be given full publicity with special attention given to inform all  
14 known **Targeted Group** organizations and shall be held in locations that are  
15 easily available.  
16
- 17           **4. Speaker Bureaus.** State, County and local party organizations may organize  
18 speaker bureaus of volunteers who will fully familiarize themselves with the  
19 delegate selection process and the affirmative action plan and be available to  
20 explain the process. A goal of the speaker bureaus shall be to identify and  
21 appear before all known **Targeted Groups**. The speaker bureaus shall be given  
22 full publicity so various groups can use the service.  
23
- 24           **5. Brief data on process.** The **State Committee** will publish and make available for  
25 distribution notices of all caucuses, meetings or conventions. Said notices will set  
26 forth the time, date and place of the meeting. Special efforts will be made to  
27 distribute this information to all known **Targeted Groups** and organizations.  
28
- 29           **6. Alternative language materials.** The **State Party** shall take appropriate steps to  
30 provide materials in alternative language formats, which can be made available  
31 upon request, including appropriate media for the visually impaired, and  
32 provided to the county and legislative district chairs to be reproduced in those  
33 area with significant numbers of non or limited English-speaking and visually  
34 impaired constituencies to publicize the County Conventions and Legislative  
35 District Caucuses. Party organizations are urged to provide material in  
36 alternative languages when appropriate and feasible.  
37
- 38           **7. Voter registration drives.** The State, county and local parties are encouraged to  
39 conduct, promote and support voter registration drives, particularly to increase  
40 voter registration of **Targeted Groups**. Beginning in February voter registration  
41 drives are encouraged to be conducted among high school and college students  
42 of voting age and among 17-year olds who will be voting age by the 2018  
43 election. These students should be encouraged to attend the Legislative District  
44 Caucuses and County Conventions.

1 **D. Representational Goals**

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**1. Delegate Participation Goals for the State Convention.** The delegate participation goals for the 2018 State Convention shall be the 2016 Democratic Affirmative Action Minimum Goals, which are as follows:

African American	6%
Hispanic/Latino	12.5%
Enrolled Native Americans	3.5%
Asian/Pacific Americans	11%
Persons with Disabilities	10%
LGBTQ+	6.5%
Youth (Age 17 to 36)	15%
Youth (Age 17 to 24)	3%

Since these groups have traditionally voted overwhelmingly Democratic and because there is no registration by party or other means of determining party identification in Washington State, these percentages shall constitute the minimal representational goals for each constituency group.

**2. No Mandatory Quotas.** These representational goals shall not be accomplished either directly or indirectly by the imposition of mandatory quotas at any level of the delegate selection process or any other Party affairs. (This provision does not apply to the equal division of the state's convention delegation between men and women. Such a division is mandatory.)

**SECTION IX**  
**CHALLENGES**

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3  
4 **A. Credentials Challenges.** Any affected participant may file a **Challenge**. The challenge  
5 must comply in form and substance with the requirements of the Rules Governing  
6 **Challenges** attached as Appendix C and be filed by certified mail with return receipt  
7 requested with the **State Chair** and postmarked no later than ten (10) days after the  
8 **Meeting** at which the challenged delegate or alternate was elected. A challenge relating  
9 to a delegate elected at a Legislative District Caucus or County Convention shall be  
10 initially reviewed by the State Convention Credentials Committee or the State Rules  
11 Committee, as appropriate based on the timing of the challenge.

## Appendix A

### Tentative LD Caucus/County Convention Schedule for 2018

LD Caucuses on Saturday, March 24	
LD 1 Caucus	
LD 2 Subcaucus	Pierce part only
LD 5 Caucus	
LD 10 Subcaucus	Snohomish part only
LD 11 Caucus	
LD 21 Caucus	
LD 23 Caucus	
LD 25 Caucus	
LD 26 Subcaucus	Pierce part only
LD 27 Caucus	
LD 28 Caucus	
LD 29 Caucus	
LD 30 Caucus	
LD 31 Caucus	
LD 32 Caucus	
LD 33 Caucus	
LD 34 Caucus	
LD 36 Caucus	
LD 37 Caucus	
LD 38 Caucus	
LD 39 Subcaucus	King and Snohomish parts only
LD 41 Caucus	
LD 43 Caucus	
LD 44 Caucus	
LD 45 Caucus	
LD 46 Caucus	
LD 47 Caucus	
LD 48 Caucus	

County Conventions on Saturday, March 24	
Adams County	Includes 9th LD Subcaucus
Asotin County	Includes 9th LD Subcaucus
Benton County	Includes 8th LD Caucus and 16th LD Subcaucus
Chelan County	Includes 12th LD Subcaucus
Clallam County	Includes 24th LD Subcaucus
Clark County	Includes 17th, 18th and 49th LD Caucuses, and 20th LD Subcaucus
Columbia County	Includes 16th LD Subcaucus
Cowlitz County	Includes 19th and 20th LD Subcaucuses
Douglas County	Includes 12th LD Subcaucus
Ferry County	Includes 7th LD Subcaucus
Franklin County	Includes 9th and 16th LD Subcaucuses
Garfield County	Includes 9th LD Subcaucus
Grant County	Includes 12th and 13th LD Subcaucuses
Grays Harbor County	Includes 19th and 24th LD Subcaucuses
Island County	Includes 10th LD Subcaucus
Jefferson County	Includes 24th LD Subcaucus
Kitsap County	Includes 23rd LD Caucus, and 26th and 35th LD Subcaucus
Kittitas County	Includes 13th LD Subcaucus
Klickitat County	Includes 14th LD Subcaucus
Lewis County	Includes 20th LD Subcaucus
Lincoln County	Includes 13th LD Subcaucus
Mason County	Includes 35th LD Subcaucus
Okanogan County	Includes 7th and 12th LD Subcaucuses
Pacific County	Includes partial 19th LD Subcaucus
Pend Oreille County	Includes 7th LD Subcaucus
San Juan County	Includes 40th LD Subcaucus
Skagit County	Includes 10th, 39th and 40th LD Subcaucuses
Skamania County	Includes 14th LD Subcaucus
Spokane County	Includes 3rd, 4th and 6th Caucuses, and 7th and 9th LD Subcaucuses
Stevens County	Includes 7th LD Subcaucus
Thurston County	Includes 22nd LD Caucus, and 2nd, 20th and 35th LD Subcaucuses
Wahkiakum County	Includes 19th LD Subcaucus
Walla Walla County	Includes 16th LD Subcaucus
Whatcom County	Includes 42nd LD Caucus, and 40th LD Subcaucuses
Whitman County	Includes 9th LD Subcaucus
Yakima County	Includes 13th, 14th and 15th LD Subcaucuses

## Appendix A

### Tentative LD Caucus/County Convention Schedule for 2018

<b>County Conventions on Sunday, April 22</b>
King County
Pierce County
Snohomish County

<b>LDs not meeting independently</b>
LD 3
LD 4
LD 6
LD 7
LD 8
LD 9
LD 12
LD 13
LD 14
LD 15
LD 16
LD 17
LD 18
LD 19
LD 20
LD 22
LD 24
LD 35
LD 40
LD 42
LD 49

## Appendix B

# Apportionment of Delegates and Alternates to the 2018 Washington State Democratic Convention

District	<u>DELEGATE AND ALTERNATE ALLOCATION BY LD</u>														
	<u>Vote Totals</u>				<u>Delegates</u>					<u>Alternates</u>					
	Clinton	Inslee	Average	Exact	Base	Remain.	Rank	Bonus	Total	Exact	Base	Remain.	Rank	Bonus	Total
LD 1	46403	43548	44976	10.271	10	0.271	37		10	5.135	5	0.135	45		5
LD 2	23420	25582	24501	5.595	5	0.595	15	1	6	2.798	2	0.798	7	1	3
LD 3	27621	31335	29478	6.732	6	0.732	12	1	7	3.366	3	0.366	35		3
LD 4	24516	28714	26615	6.078	6	0.078	46		6	3.039	3	0.039	49		3
LD 5	41955	38965	40460	9.239	9	0.239	40		9	4.620	4	0.620	22	1	5
LD 6	31418	33937	32678	7.462	7	0.462	22	1	8	3.731	3	0.731	12	1	4
LD 7	20490	24875	22683	5.180	5	0.180	42		5	2.590	2	0.590	23	1	3
LD 8	22029	25745	23887	5.455	5	0.455	23	1	6	2.727	2	0.727	13	1	3
LD 9	19388	22252	20820	4.754	4	0.754	11	1	5	2.377	2	0.377	34		2
LD 10	35426	36836	36131	8.251	8	0.251	39		8	4.125	4	0.125	47		4
LD 11	37703	36036	36870	8.420	8	0.420	25		8	4.210	4	0.210	40		4
LD 12	22430	24501	23466	5.359	5	0.359	29		5	2.679	2	0.679	15	1	3
LD 13	16099	18367	17233	3.935	3	0.935	4	1	4	1.968	1	0.968	4	1	2
LD 14	21824	24410	23117	5.279	5	0.279	36		5	2.640	2	0.640	21	1	3
LD 15	16265	17999	17132	3.912	3	0.912	6	1	4	1.956	1	0.956	5	1	2
LD 16	18065	20459	19262	4.399	4	0.399	26		4	2.199	2	0.199	41		2
LD 17	27876	28884	28380	6.481	6	0.481	19	1	7	3.240	3	0.240	38		3
LD 18	31085	31630	31358	7.161	7	0.161	43		7	3.580	3	0.580	24	1	4
LD 19	24248	27245	25747	5.879	5	0.879	8	1	6	2.940	2	0.940	6	1	3
LD 20	20087	22781	21434	4.895	4	0.895	7	1	5	2.447	2	0.447	31		2
LD 21	40707	39063	39885	9.108	9	0.108	45		9	4.554	4	0.554	26	1	5
LD 22	44587	45825	45206	10.323	10	0.323	33		10	5.162	5	0.162	44		5
LD 23	40290	41461	40876	9.334	9	0.334	32		9	4.667	4	0.667	18	1	5
LD 24	36651	40132	38392	8.767	8	0.767	10	1	9	4.384	4	0.384	33		4

## Appendix B

# Apportionment of Delegates and Alternates to the 2018 Washington State Democratic Convention

<b>DELEGATE AND ALTERNATE ALLOCATION BY LD</b>															
<u>District</u>	<u>Vote Totals</u>				<u>Delegates</u>				<u>Alternates</u>						
	Clinton	Inslee	Average	Exact	Base	Remain.	Rank	Bonus	Total	Exact	Base	Remain.	Rank	Bonus	Total
LD 25	27508	28444	27976	6.389	6	0.389	27		6	3.194	3	0.194	42		3
LD 26	32475	33611	33043	7.546	7	0.546	18	1	8	3.773	3	0.773	10	1	4
LD 27	39764	39685	39725	9.071	9	0.071	47		9	4.536	4	0.536	27		4
LD 28	30513	30823	30668	7.003	7	0.003	49		7	3.502	3	0.502	29		3
LD 29	23728	25027	24378	5.567	5	0.567	17	1	6	2.783	2	0.783	9	1	3
LD 30	29180	28934	29057	6.635	6	0.635	14	1	7	3.318	3	0.318	37		3
LD 31	27511	28397	27954	6.384	6	0.384	28		6	3.192	3	0.192	43		3
LD 32	50385	48652	49519	11.308	11	0.308	34		11	5.654	5	0.654	19	1	6
LD 33	32964	32071	32518	7.426	7	0.426	24		7	3.713	3	0.713	14	1	4
LD 34	62551	59593	61072	13.946	13	0.946	2	1	14	6.973	6	0.973	2	1	7
LD 35	30153	32309	31231	7.132	7	0.132	44		7	3.566	3	0.566	25	1	4
LD 36	81467	75917	78692	17.970	17	0.970	1	1	18	8.985	8	0.985	1	1	9
LD 37	59667	58298	58983	13.469	13	0.469	20	1	14	6.735	6	0.735	11	1	7
LD 38	29380	30392	29886	6.825	6	0.825	9	1	7	3.412	3	0.412	32		3
LD 39	25131	26854	25993	5.936	5	0.936	3	1	6	2.968	2	0.968	3	1	3
LD 40	46282	47319	46801	10.687	10	0.687	13	1	11	5.344	5	0.344	36		5
LD 41	50843	44911	47877	10.933	10	0.933	5	1	11	5.467	5	0.467	30		5
LD 42	34792	36991	35892	8.196	8	0.196	41		8	4.098	4	0.098	48		4
LD 43	78787	75083	76935	17.569	17	0.569	16	1	18	8.784	8	0.784	8	1	9
LD 44	36591	35673	36132	8.251	8	0.251	38		8	4.126	4	0.126	46		4
LD 45	48147	43509	45828	10.465	10	0.465	21	1	11	5.233	5	0.233	39		5
LD 46	68759	65173	66966	15.292	15	0.292	35		15	7.646	7	0.646	20	1	8
LD 47	31254	30241	30748	7.022	7	0.022	48		7	3.511	3	0.511	28		3
LD 48	42860	39027	40944	9.350	9	0.350	31		9	4.675	4	0.675	17	1	5
LD 49	31443	33004	32224	7.359	7	0.359	30		7	3.679	3	0.679	16	1	4
<b>Statewide</b>	<b>1742718</b>	<b>1760520</b>	<b>1751619</b>	<b>400</b>	<b>377</b>	<b>23</b>	<b>N/A</b>	<b>23</b>	<b>400</b>	<b>200</b>	<b>174</b>	<b>26</b>	<b>N/A</b>	<b>26</b>	<b>200</b>



## Appendix B

### Apportionment of Delegates and Alternates to the 2018 Washington State Democratic Convention

#### DELEGATES AND ALTERNATES FROM MULTI-COUNTY LDS SEPARATED BY COUNTY

District	Vote Totals			Delegates					Total	Alternates					Total	
	Clinton	Inslee	Average	Exact	Base	Remain.	Rank	Bonus		Exact	Base	Remain.	Rank	Bonus		
<b>LD 1</b>				<b>10</b>							<b>5</b>					
King	14921	13902	14412	3.204	3	0.2043	2		3	1.602	1	0.602	1	1	2	
Snohomish	31482	29646	30564	6.796	6	0.7957	1	1	7	3.398	3	0.398	2		3	
<b>LD 2</b>				<b>6</b>							<b>3</b>					
Pierce	13678	14978	14328	3.509	3	0.5088	1	1	4	1.754	1	0.754	1	1	2	
Thurston	9742	10604	10173	2.491	2	0.4912	2		2	1.246	1	0.246	1		1	
<b>LD 7</b>				<b>5</b>							<b>3</b>					
Ferry	1098	1360	1229	0.271	0	0.2709	4	1	1	0.163	0	0.163	5		0	
Okanoga	2637	3249	2943	0.649	0	0.6487	1	1	1	0.389	0	0.389	2	2	2	
Pend Ore	1934	2520	2227	0.491	0	0.4909	2	1	1	0.295	0	0.295	4		0	
Spokane	9054	10598	9826	2.166	2	0.1660	5	-1	1	1.300	1	0.300	3		1	
Stevens	5767	7148	6458	1.423	1	0.4235	3		1	0.854	0	0.854	1	1	1	
<b>LD 9</b>				<b>5</b>							<b>2</b>					
Adams	1299	1533	1416	0.340	0	0.3401	3	1	1	0.136	0	0.136	4		0	
Asotin	3134	4149	3642	0.875	0	0.8745	1	1	1	0.350	0	0.350	3		0	
Franklin	5372	6048	5710	1.371	1	0.3713	2	0	1	0.549	0	0.549	2	1	1	
Garfield	279	370	325	0.078	0	0.0779	5	0.5	0.5	0.031	0	0.031	6		0	
Spokane	1158	1425	1292	0.310	0	0.3102	4	0.5	0.5	0.124	0	0.124	5		0	
Whitman	8146	8727	8437	2.026	2	0.0261	6	-1	1	0.810	0	0.810	1	1	1	
<b>LD 10</b>				<b>8</b>							<b>4</b>					
Island	20960	21797	21379	4.734	4	0.7336	2	1	5	2.367	2	0.367	3		2	
Skagit	8475	8742	8609	1.906	1	0.9061	1	1	2	0.953	0	0.953	1	1	1	
Snohomish	5991	6297	6144	1.360	1	0.3604	3		1	0.680	0	0.680	2	1	1	
<b>LD 12</b>				<b>5</b>							<b>3</b>					
Chelan	13032	13866	13449	2.866	2	0.8657	1	0	2	1.719	1	0.719	1	1	2	
Douglas	4918	5441	5180	1.104	1	0.1036	4		1	0.662	0	0.662	2	1	1	
Grant	819	1006	913	0.194	0	0.1944	3	1	1	0.117	0	0.117	4		0	
Okanoga	3661	4188	3925	0.836	0	0.8362	2	1	1	0.502	0	0.502	3		0	
<b>LD 13</b>				<b>4</b>							<b>2</b>					
Grant	6991	8236	7614	1.767	1	0.7672	2	0	1	0.884	0	0.884	2	1	1	
Kittitas	7489	7984	7737	1.796	1	0.7957	1	0	1	0.898	0	0.898	1	1	1	
Lincoln	1244	1616	1430	0.332	0	0.3319	3	1	1	0.166	0	0.166	3		0	
Yakima	375	531	453	0.105	0	0.1051	4	1	1	0.053	0	0.053	4		0	

## Appendix B

### Apportionment of Delegates and Alternates to the 2018 Washington State Democratic Convention

#### DELEGATES AND ALTERNATES FROM MULTI-COUNTY LDS SEPARATED BY COUNTY

District	Vote Totals			Delegates					Total	Alternates					Total
	Clinton	Inslee	Average	Exact	Base	Remain.	Rank	Bonus		Exact	Base	Remain.	Rank	Bonus	
<b>LD 14</b>				5						3					
Clark	747	785	766	0.166	0	0.1657	4	1	1	0.099	0	0.099	3		0
Klickitat	4194	4517	4356	0.942	0	0.9421	1	1	1	0.565	0	0.565	1	1	1
Skamania	2232	2476	2354	0.509	0	0.5091	2	1	1	0.305	0	0.305	2		0
Yakima	14651	16632	15642	3.383	3	0.3831	3	-1	2	2.030	2	0.030	4		2
<b>LD 16</b>				4						2					
Benton	4331	5383	4857	1.009	1	0.0086	4		1	0.504	0	0.504	1	1	1
Columbia	526	688	607	0.126	0	0.1261	2	1	1	0.063	0	0.063	3		0
Franklin	3514	3683	3599	0.747	0	0.7473	1	1	1	0.374	0	0.374	2		0
Walla Wa	9694	10705	10200	2.118	2	0.1181	3	-1	1	1.059	1	0.059	4		1
<b>LD 19</b>				6						3					
Cowlitz	12279	13406	12843	2.993	2	0.9928	1	0	2	1.496	1	0.496	3		1
Grays Ha	5702	6659	6181	1.440	1	0.4403	2	0	1	0.720	0	0.720	1	1	1
Lewis	815	926	871	0.203	0	0.2029	4	1	1	0.101	0	0.101	5		0
Pacific	4620	5313	4967	1.157	1	0.1574	5		1	0.579	0	0.579	2	1	1
Wahkiak	832	941	887	0.207	0	0.2066	3	1	1	0.103	0	0.103	4		0
<b>LD 20</b>				5						2					
Clark	1606	1729	1668	0.389	0	0.3890	1	1	1	0.156	0	0.156	4		0
Cowlitz	5629	6187	5908	1.378	1	0.3782	2		1	0.551	0	0.551	2	1	1
Lewis	8839	10237	9538	2.225	2	0.2250	3		2	0.890	0	0.890	1	1	1
Thurston	4013	4628	4321	1.008	1	0.0079	4		1	0.403	0	0.403	3		0
<b>LD 24</b>				9						4					
Clallam	17677	19354	18516	4.341	4	0.3405	2		4	1.929	1	0.929	1	1	2
Grays Ha	6318	7379	6849	1.605	1	0.6055	1	1	2	0.714	0	0.714	2	1	1
Jefferson	12656	13399	13028	3.054	3	0.0540	3		3	1.357	1	0.357	3		1
<b>LD 26</b>				8						4					
Kitsap	15162	16526	15844	3.836	3	0.8360	1	1	4	1.918	1	0.918	1	1	2
Pierce	17313	17085	17199	4.164	4	0.1640	2		4	2.082	2	0.082	2		2
<b>LD 30</b>				7						3					
King	27924	27644	27784	6.693	6	0.6933	1	0	6	2.869	2	0.869	1	1	3
Pierce	1256	1290	1273	0.307	0	0.3067	2	1	1	0.131	0	0.131	2		0
<b>LD 31</b>				6						3					
King	8733	8904	8819	1.893	1	0.8928	1	1	2	0.946	0	0.946	1	1	1
Pierce	18778	19493	19136	4.107	4	0.1072	2		4	2.054	2	0.054	2		2

## Appendix B

### Apportionment of Delegates and Alternates to the 2018 Washington State Democratic Convention

#### DELEGATES AND ALTERNATES FROM MULTI-COUNTY LDS SEPARATED BY COUNTY

District	Vote Totals			Delegates					Alternates						
	Clinton	Inslee	Average	Exact	Base	Remain.	Rank	Bonus	Total	Exact	Base	Remain.	Rank	Bonus	Total
<b>LD 32</b>	<b>11</b>			<b>6</b>					<b>6</b>						
King	29644	28521	29083	6.460	6	0.4604	2		6	3.524	3	0.524	1	1	4
Snohomish	20741	20131	20436	4.540	4	0.5396	1	1	5	2.476	2	0.476	2		2
<b>LD 35</b>	<b>7</b>			<b>4</b>					<b>4</b>						
Kitsap	7704	8405	8055	1.805	1	0.8053	2	1	2	1.032	1	0.032	3		1
Mason	11993	13126	12560	2.815	2	0.8150	1	1	3	1.609	1	0.609	1	1	2
Thurston	10456	10778	10617	2.380	2	0.3797	3		2	1.360	1	0.360	2		1
<b>LD 39</b>	<b>6</b>			<b>3</b>					<b>3</b>						
King	143	148	146	0.034	0	0.0336	3	1	1	0.017	0	0.017	3		0
Skagit	4653	5364	5009	1.156	1	0.1561	2		1	0.578	0	0.578	1	1	1
Snohomish	20335	21342	20839	4.810	4	0.8103	1	0	4	2.405	2	0.405	2		2
<b>LD 40</b>	<b>11</b>			<b>5</b>					<b>5</b>						
San Juan	7172	7509	7341	1.725	1	0.7253	1	1	2	0.784	0	0.784	1	1	1
Skagit	13562	14167	13865	3.259	3	0.2587	2		3	1.481	1	0.481	3		1
Whatcom	25548	25643	25596	6.016	6	0.0160	3		6	2.735	2	0.735	2	1	3

Gained extra bonus delegate so that each county has at least one

Lost a bonus delegate to a county that gained one

Lost a base delegate to a county that gained one

Appendix C  
**Rules Governing Challenges**

- 1  
2  
3  
4 1. Overview. Challenges are initiated by filing a Statement of Challenge with the Director  
5 of Party Affairs at the State Party Office and, if relevant, with a copy to the County  
6 and/or District Chair of the jurisdiction in which the event(s) giving rise to the  
7 Challenge occurred. Upon receipt of a Statement of Challenge a Credentials Review  
8 Committee (“CRC”) consisting of the co-Chairs of the WSDCC Rules Committee, the  
9 State Director of Party Affairs Director, and the State Party Parliamentarian, will review  
10 the Challenge and will forward it to the State Convention Credentials Committee, the  
11 WSDCC Rules Committee, one or more County or Legislative Credentials Committees  
12 or decide the matter themselves, as appropriate under these Rules Governing  
13 Challenges. In deciding whether and to what committee to forward a Challenge, the  
14 CRC shall be guided by these general principles: Challenges which require little or no  
15 factual investigation and little or no rules interpretation should be decided by the CRC  
16 to minimize the burden on Credentials Committees around the State. Challenges which  
17 require significant factual investigation or which depend wholly on factual  
18 determinations should be forwarded to the Credentials Committee of the relevant  
19 jurisdiction to determine the facts for the convenience of witnesses and to benefit from  
20 local knowledge of circumstances surrounding the events in question. Challenges  
21 wholly dependent on an interpretation of the Delegate Selection Rules or other State  
22 Party document should be decided by the WSDCC Rules Committee or the CRC to  
23 promote consistency in interpretation of rules across the state. Challenges presented for  
24 the first time fewer than 21 days before the State Convention should be determined by  
25 the Standing Committee on Credentials of the State Convention.  
26
- 27 2. Jurisdiction. The Rules Committee (“RC”) of the WSDCC shall have jurisdiction over all  
28 Challenges to implementation or execution of any aspect of the DSAAP except to the  
29 extent jurisdiction is explicitly given by these rules to the State Convention Credentials  
30 Committee (“SCCC”) or to a Legislative District Credentials Committee (“LDCC”) or  
31 County Credentials Committee (“CCC”).  
32
- 33 3. Credentials Review Committee. The Co-Chairs of the R C, together with the State  
34 Director of Party Affairs and the State Party Parliamentarian shall constitute the  
35 Challenge Review Committee (“CRC”). In the event that these Rules are used in a  
36 Presidential year and there is more than one bona fide Presidential Candidate seeking  
37 to elect delegates from Washington to the National Convention then at least two of the  
38 members of the CRC must refrain from endorsing or otherwise committing to any  
39 candidate in the Presidential Race until after the State Convention; provided, however,  
40 that in lieu of two members remaining neutral the CRC may elect to require that no  
41 more than two of its members may be committed to the same candidate. In the event  
42 that the CRC is unable or unwilling to comply with this provision the co-Chairs of the  
43 RC shall not be members of the CRC and the Chair of the WSDCC shall fill the result  
44 vacancies by appointing two members of the RC who will enable the CRC to comply  
45 with this provision.

- 1 4. The SCCC shall have jurisdiction over any Challenge initiated fewer than 21 days  
2 before the State Convention together with any Challenges initiated more than 21 days  
3 before the State Convention but not resolved by the RC or the CRC.  
4
- 5 5. All Challenges shall be initiated by submitting a Statement of Challenge to the Director  
6 of Party Affairs at the Office of the Washington State Democratic Party, with a copy to  
7 each of the other members of the CRC and to the Chair of the Legislative District or  
8 Districts in which the alleged violation upon which the Challenge is based is alleged to  
9 have occurred. If the alleged violation is alleged to have occurred at a Legislative  
10 District subcaucus held entirely within a county, a copy should also be sent to the Chair  
11 of the County or Counties in which the alleged violation is alleged to have occurred.  
12
- 13 6. To be timely and complete, a Statement of Challenge shall be verified by the notarized  
14 signature of each challenging party and shall include the following:
- 15 (a) The name, address, email address and telephone number of each challenging  
16 party and the name, address and telephone number of each challenging party's  
17 attorney, if any, or agent of record.
- 18 (b) A statement by each challenging party that the challenging party has not  
19 participated in the affairs of another political party during the preceding 12  
20 month period. Participation in a party's affairs includes, but is not limited to,  
21 voting in the immediately preceding primary of that political party.
- 22 (c) The name, address, email address and telephone number of each delegate or  
23 alternate whose credentials are challenged, or a statement that such information  
24 is unavailable to the challenging parties; or, where delegates or alternates have  
25 not yet been selected, the name, address and telephone number of each  
26 challenged party.
- 27 (d) A plain, concise and specific statement, in separately numbered paragraphs, of  
28 each alleged violation of the DSAAP or, if relevant, of an order of the RC or CRC.
- 29 (e) A plain, concise and specific statement, in separately numbered paragraphs, of  
30 how each challenging party has been injured with respect to his or her  
31 participation in the delegate selection process by each alleged violation.
- 32 (f) A plain, concise and specific statement, in separately numbered paragraphs, of  
33 the relief requested and the reason therefore. If a challenging party proposes that  
34 he or she be seated, the challenge shall include a plain, concise and specific  
35 statement of the reasons why that party has a right to be seated, superior to that  
36 of the delegate or alternate whose seat he or she seeks; and a plain, concise and  
37 specific statement of how the challenging party has complied with all applicable  
38 laws, rules and regulations and has participated in the delegate selection process.  
39
- 40 7. The CRC may take one of four actions:
- 41 (a) Dismiss the challenge if required by Rule 9 provided that if the challenge is not  
42 dismissed pursuant to Rule 9 the CRC shall provide a reasonable opportunity to  
43 the challenged parties to respond;

- 1 (b) Decide the challenge if the CRC concludes based on the documentation provided  
2 with the challenge together with the response of any challenged parties that  
3 there is no material issue of fact;  
4 (c) Refer the challenge to the RC for determination; or  
5 (d) Refer the challenge to the LDCC, CCC or SCCC (as appropriate) for  
6 determination.

7 A decision by the CRC pursuant to Rule 8.a or 8.b must be reflected in a written opinion  
8 and may be appealed to the full RC pursuant to Rules to be established by the RC.  
9

10 8. The CRC shall dismiss any challenge, or part of a challenge, in the event that:

- 11 (a) it does not fall within the jurisdiction of the RC;  
12 (b) it is brought by persons lacking standing under Rule 5.b above;  
13 (c) it fails to state a valid challenge;  
14 (d) the same challenge has been previously resolved;  
15 (e) there is no evidence in support of the challenge; or  
16 (f) the challenge is frivolous.  
17

18 9. Decisions of the CRC made pursuant to Rule 8.a or 8.b may be appealed to the State  
19 Convention Credentials Committee, provided such appeal is filed with the Director of  
20 Party Affairs within 5 business days of the issuance of the CRC opinion. In order to be  
21 timely and complete an appeal must include a specific statement of the error alleged to  
22 have been made by the CRC and the factual or rule basis for asserting that the CRC  
23 action was erroneous.  
24

25 10. Unresolved Challenges and Report to the SCCC: The CRC and RC shall report their  
26 activities together with all challenges and complaints, to the SCCC. In cases involving  
27 unresolved challenges which are appealed to the SCCC the burden of proof shall rest  
28 with the party presenting the challenge.